

Date:

From:

Subj: Acknowledgement VA Drug-Free Workplace Program

To: Human Resource Management (05)

I acknowledge receipt of VA Drug-Free Workplace Program-Designation of Testing Positions as part of my new employee orientation. I fully understand that if I now occupy, or at any time in the future occupy, a position which has been designated as a testing designated position under Executive Order 12564, that I will be subject to random testing for the use of illegal drugs. I understand that this acknowledgement will become part of my official personnel folder.

(Print Name)

(Signature)

(Date)

(SSN)

