

VA Training Requirements

Training requirements depend on the type(s) of research in which you will engage and the location of your research program. There are two categories of training requirements: those which must be completed once and those which must be retaken periodically. Training that is required periodically will be monitored with reminders sent to the employees and PI. In the event that training lapses, the SIO holds the right to notify the Research Compliance Officer for further review and potentially suspension of research. The tables below detail the requirements for conducting research at the VA Medical Center. If you have any questions, please contact the Science Information Office.

General Requirements

Required For	Frequency	Test Name	Method
All staff engaged in Research	Annually	PISARB - VA Privacy and Information Security Awareness and Rules of Behavior (Course ID 10176 or 3192008 or 3185966 for Trainees/Residents)	www.tms.va.gov/SecureAuth35/
All VA-Paid and WOC Principal Investigators and R&D Committee Members (Located on site or working with VA data)	Annually	GEE - Government Ethics Essentials (Course ID 31726 or 7505)	www.tms.va.gov/SecureAuth35/
All VA-Paid and WOC Principal Investigators	Once	TECH – Technology Transfer Program (Course ID 33534)	www.tms.va.gov/SecureAuth35/
All staff working in the medical center or in a research laboratory	Annually	INFECT - Infection Control and Bloodborne Pathogens (Course ID 2051167 or Emory EHSO-BBP for Research Certificate with completion date)	www.tms.va.gov/SecureAuth35/

Human Studies Researchers

Required For	Frequency	Test Name	Method
All staff involved in Human Studies projects	Triennially	HST - Revised Atlanta VAMC Human Research Protections Coursework or Group 1. Biomedical Focus	www.citiprogram.org
Staff Involved in Cooperative Studies Program (CSP) studies or as mandated by study sponsor	Triennially	GCP – Good Clinical Practice (in TMS Course ID 26884)	www.citiprogram.org or www.tms.va.gov/SecureAuth35/
All staff engaged in Human Studies	Annually	PRIVACY - Privacy and HIPAA Training (Course ID 10203, 5331, 10204 or 3192008 or 3185966 for Trainees/Residents)	www.tms.va.gov/SecureAuth35/
All VA Principal Investigators, VA Co-Investigators, and Pharm.D.s engaged in Human Subjects.	Once	HSO - Human Studies Orientation	Classroom
All staff engaged in Human Studies.			Contact: Jane Guidot Jane.Guidot@va.gov

Animal Studies Researchers

Required For	Frequency	Test Name	Method
All engaged with animals	Triennially	Working with the VA IACUC	www.citiprogram.org
Researchers Working With Mice	Triennially	Working with Mice in Research Settings	www.citiprogram.org
Researchers Working With Rats	Triennially	Working with Rats in Research Settings	www.citiprogram.org
Researchers Performing Survival Surgery on Mice and/or Rats	Triennially	Post-Procedure Care of Rodents	www.citiprogram.org
Researchers Working With Rabbits	Triennially	Working with Rabbits in Research Settings	www.citiprogram.org
Researchers Working With Cats	Triennially	Working with Cats in Research Settings	www.citiprogram.org
Researchers Working With Dogs	Triennially	Working with Dogs in Research Settings	www.citiprogram.org
Researchers Working With Gerbils	Triennially	Working with Gerbils in Research Settings	www.citiprogram.org
Researchers Working With Guinea Pigs	Triennially	Working with Guinea Pigs in Research Settings	www.citiprogram.org
Researchers Working With Hamsters	Triennially	Working with Hamsters in Research Settings	www.citiprogram.org
Researchers Working With Amphibians	Triennially	Working with Amphibians in Research Settings	www.citiprogram.org
Researchers performing procedures using Anesthetic Gas	Triennially	Waste Anesthetic Gases Training for Research Staff	www.citiprogram.org
VA IACUC Members	Triennially	Essentials for IACUC Members	www.citiprogram.org

Biohazard and Chemical Use (Research laboratory)

Required For	Frequency	Test Name	Method
All VA-Paid and WOC Researchers working in research laboratories	Annually	LAB - Atlanta VAMC Laboratory Safety Refresher Course or Emory equivalent Training	www.citiprogram.org
All VA-Paid and WOC Researchers who package and/or ship biological specimens	Annually	Packaging and Shipping of Class 6.2 Agents (Fulfills IATA and 49 CFR Regulations)	www.citiprogram.org

Radioisotope Use

Required For	Frequency	Test Name	Method
All PIs and Staff working with Radioisotopes	Once	Atlanta VAMC Radiation Safety Training	In Person Contact: Sean Riggin Sean.Riggin@va.gov
All PIs and Staff working with Radioisotopes	Annually Thereafter	Atlanta VAMC Annual Radiation Safety Training	www.citiprogram.org